

ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ  
ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ  
ਬਾਦਲ ਰੋਡ, ਬਠਿੰਡਾ-151001, ਪੰਜਾਬ (ਭਾਰਤ)



MAHARAJA RANJIT SINGH  
PUNJAB TECHNICAL UNIVERSITY  
BADAL ROAD, BATHINDA-151001, PUNJAB (INDIA)

ਪ੍ਰੋ. ਕਰਨਵੀਰ ਸਿੰਘ  
ਕੰਟਰੋਲਰ (ਪ੍ਰੀਖਿਆਵਾਂ)

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015 under section 2(f) of UGC Act)

Prof. Karanvir Singh  
Controller (Examinations)

Ref. No : **MRSPTU/ CoE/331**

Date: **19/02/2021**

## **NOTICE**

**Sub: - Schedule and Instructions for filling examination forms for Dec 2020 (2020 admitted regular)**

**(FOR 2020 ADMITTED REGULAR STUDENTS ONLY)  
1<sup>st</sup> Semester & 3<sup>rd</sup> Semester (LEET)**

Examination Forms for 2020 admitted regular students for Dec 2020 exams will be filled online for 1<sup>st</sup> & 3<sup>rd</sup> semester (Regular LEET) on [www.mrsstueexam.com](http://www.mrsstueexam.com). The detailed schedule is as follows:

S. No.	Description (fees @ Rs. 1000/- per sem.)	Dates		Fee Deposition
		From	To	
1.	Filling & locking of examination forms without late fees	26/02/2021	04/03/2021	Fee shall be deposited directly by the students online
2.	Filling & locking of examination forms with late fees of Rs. 2000/- per form	05/03/2021	07/03/2021	
3.	Filling & locking of examination forms with late fees of Rs. 5000/- per form	08/03/2021 onwards		

### **INSTRUCTION FOR COLLEGES**

- ❖ Roll numbers of newly admitted students will be shown on or before 24/02/2021 in HOD / College IDs.
- ❖ Selection of groups and elective subjects (if any) by HODs must be done on 25/02/2021 otherwise students cannot fill the examination form or may fill wrong subjects.
- ❖ Admit cards shall be generated by the college through software after 05/03/2021 in student ID.

### **INSTRUCTION FOR FILLING OF FORMS**

1. The photograph should be uploaded and the profile updated before filling the form.
2. The details on the profile should be checked and filled carefully as the same shall be shown in the DMC's / Degree.
3. The form filling is only for regular students admitted in 2020.
4. The examination form of student will be filled directly by the student in his ID. The student shall fill the form, save, make the payment and lock the form. Instructions are available in students ID under help/instruction menu bar.
5. **If the student has made the payment & the payment is a success, the student need not make the payment again. He should send the payment confirmation receipt with details at**

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**BATHINDA - 151001, PUNJAB (INDIA)**

**Ph. No.:** +91-87250-72333, **Fax:** +91-164-2280164, **Website:** [www.mrsstu.ac.in](http://www.mrsstu.ac.in), **E-mail id:** [supportexam@mrsptu.ac.in](mailto:supportexam@mrsptu.ac.in)

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supportexam@mrsptu.ac.in. The university will check the record and generate the roll numbers.

6. If any correction is required to be done, it will be done by paying a correction fees of Rs. 700/. So the form should be filled very carefully.
7. Roll Nos. will be generated by the concerned college (HOD) in the student ID.
8. The students must carry their admit card to the examination hall.
9. Student will retain the copy of examination form and admit card and deposit (one copy) with his/her institute.
10. Students are advised to fill the forms in time so that they do not face any problems at the last moment.
11. In case of any clarification / problem, please email at [supportexam@mrsptu.ac.in](mailto:supportexam@mrsptu.ac.in)

Controller of Examination  
MRSSTU, Bathinda

**C.C: -**  
**Prof. In-charge (P & A)**  
**MRSPTU, Bathinda**

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